DIRECTORATE OF DISTANCE EDUCATION

L. N. MITHILA UNIVERSITY

KAMESHWAR NAGAR, DARBHANGA

(Accredited by NAAC with Grade B with CGPA-2.46 upto-2020 AD)

STUDENT’S HANDBOOK AND PROSPECTUS

M.A. EDUCATION, DISTANCE MODE PROGRAMME

(RECOGNISED BY UGC/DEB)

F. No.-4-4/2016(DEB-1)/234 Dt.-02 Jul, 2016

Price : Rs. 1000/- By Hand

Rs. 1050/- By Post
OUR MOTO

- Quality Education at Doorstep
- Production of skilled Professional
- Maximum Utilization of IT
- Proper Counseling & Workshop
- Assignment based Evaluation
- Regular up-dating of Curriculum
- Development of best SLM

Address for Correspondence
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Directorate of Distance Education,
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- Format for original/provisional certificate *Appendix-I*
- Examination form *Appendix-II*
- Admission form *Appendix-III*
- I-Card *Appendix-IV*
MESSAGE

It is indeed a great pleasure to see the prospectus of the Directorate of Distance Education of L.N. Mithila University in a new face. This is primarily meant for students seeking admission to different academic programmes of the Directorate in distance mode.

The emergence of open distance learning mode is probably the most important development in the field of education in recent times. The multimedia inputs and use of communication technology has made it more flexible, effective and individualized learning styles.

Since learning for all is the constitutional right and ultimate aim of humanity and education is the ultimate analysis of self-education, this mode will help to accelerate the process of transformation from a conservative and informative society to a functional, knowledgeable and well-versed society of the 21st century. Govt. of India has been encouraging distance mode with a basic objective of making the masses educated. The gross enrolment ratio of any state is one of the parameters of its economic development. The Directorate has a vital role to play in enhancing the GER (Gross Enrolment Ration) from 13% at present in the state to a national average of 30% or more. This can be achieved when the distance mode of education will be made available to deprived section of masses. The motto of taking education to doorstep is to produce intellectually vigilant, physically strong, morally upright, aesthetically sensitive, socially committed, economically self-dependent.

My best wishes are for publication of this prospectus and for all round growth and development of distance education in years to come with quality education, innovation and creative insights.

(S.K. Singh)
Vice-Chancellor
MESSAGE

Distance Education is a necessity of our time. It has become popular and accepted as an alternative and economical approach to our formal education system. Distance education provides opportunities to youths, housewives, agricultural and industrial workers and professionals to get education of their choice at a pace suitable for them.

Directorate of Distance Education, L.N. Mithila University is doing a yeoman’s service in this direction. It provides education at UG and PG levels in different faculties and subjects. Our professional courses like - B.Ed., M.A. in Education, BLIS and MLIS have been helpful to job aspirants.

This STUDENT’S HANDBOOK AND PROSPECTS is now in your hands. On the publication of this prospectus, I extend my well wishes to all members of DDE family and congratulations to the Director, DDE for bringing out this publication.

(Jai Gopal)
Pro-Vice Chancellor
MESSAGE

We have great pleasure in presenting the prospectus of the Directorate of Distance Education in its present form. This contains the details of on-going programmes in the DDE for admission cycles of July and January. The current cumulative strength of students is over 65000 and the number of study centres has been enhanced to 42, all lying within the territorial Jurisdiction of L.N. Mithila University.

Learning is spontaneous and a continuous process. In every moment of life we use to learn from whatever be the source. Unlike regular mode of class room teaching by "Chalk and Talk" method, counselling is provided in distance mode at the convenience of learners. Considerable flexibility in the entry qualification during admission and duration of course, no discrimination in respect of age, gender, visionary ability and physical disability, and excellent self-learning materials (SLM) to students written by experts of subjects in simple and lucid language are some of the unique features of distance mode.

The mission behind emergence of open learning is to reach out to the unreached, disadvantaged, educationally deprived and marginalised section of people and take education to their doorsteps. In rapidly changing world, the present endeavour is to make people technically skilled, morally upright and self-reliant and enable them to innovate and contribute in the formation of a compatible and harmonious society with a goal of socio-economic development.

Wish and hope for successful and bright future of learners as well as the Directorate of Distance Education.

Director
1. ABOUT THE UNIVERSITY

Lalit Narayan Mithila University, Darbhanga came into being on 5 August 1972, by an Ordinance/subsequently enacted through legislature, with the name Mithila University, Darbhanga, to fulfill the long cherished desire and aspirations of the people of Mithila to have a genuine University promoting the cause of higher education in building up a sound and healthy Indian National. In February, 1975 after the sad and sudden demise of the Union Minister of Railways and an illustrious son of Mithila Late Pt. Lalit Narayan Mishra, the University was renamed in the honour of this great son of the soil as Lalit Narayan Mithila University, Darbhanga.

2. CAMPUS

The University has a sprawling and picturesque and lush green campus spread over a wide area of land and building made available by Raj family of Darbhanga on personal efforts of the then Chief Minister of Bihar, Dr. Jagannath Mishra through land acquisition procedure. The campus is now named as Kameshwaranagar, after the name of the last Maharajadhiraja of Darbhanga, Late Dr. Sir Kameshwar Singh.

3. SPECIAL FEATURES

- First university in Bihar to be NAAC accredited.
- Accredited by NAAC with Grade B with CGPA 2.46 upto 2020 AD.
- University has two independent/separate libraries, one of which gifted by Maharajadhiraj of Darbhanga known as Kameshwar Singh Library, and the other is own central library of University built under the financial assistance of the UGC.
- Kameshwara Singh Library has one lakh rare books and manuscripts.
- Internet Connectivity available in the libraries.
- V-SAT facility
- University campus gifted with hundreds of rare plants of medicinal importance besides wide range of biodiversity.
- University has its own website www.lnmu.ac.in and Directorate of Distance Education has its own website www.ddelnmu.ac.in
4. ABOUT THE DIRECTORATE OF DISTANCE EDUCATION

The Directorate of Distance Education, Lalit Narayan Mithila University, Kameshwaranagar, Darbhanga was established in the year 1998 with the objective of imparting flexible, diversified and open system of higher education through distance mode of learning for all age group & gender who are either employed/semi employed/unemployed/otherwise handicapped residing in remote areas without any access to higher education and unable to attend regular classes.

The concept of education through correspondence is the development of 20th century in India. It is known as a system of non-formal education and fulfills the ever-growing aspirations of such men and women who otherwise fail to attend to acquire higher education for their mental growth and equipping themselves with knowledge and skill for obtaining higher degree for better opportunity in career. It meets the requirements of the developing country like India where population explosion is the major challenge. The education through distance mode of learning fulfills the desire of those students who are unable to attend regular class-room teaching. The distance education, promoted by Directorate of Distance Education L.N. Mithila University, Darbhanga provides facilities of instructional materials for all such students/candidates, who cannot join regular course of teaching. The institution provides opportunity to the candidates to enhance their knowledge and obtain academic qualifications. The main motto behind it is learn while earn.
Public Notice
on
Course/Study Centres/ Off Campus & Territorial Jurisdiction of Universities

No. F.27-1/12012 (CPP-II) 27th June, 2013

The Commission has come across many advertisements published in National Dailies offering opportunities for the award of university degrees through various franchise programmes conducted by certain private institutions. These private establishments claiming themselves as study centres or learning centres of different Universities enrol students for various degree programmes and also claim to be responsible for teaching and conduct of examinations. The faculty and the infrastructure belong to these private agencies. The concerned university expert providing syllabus and teaching materials, has no mechanism to monitor and maintain the academic standards to teaching being imparted at these centres. This blatant compromise with the standards of education has led to widespread criticism. The Commission has taken a serious view of these misleading advertisements appearing in various newspapers.

It is, therefore, clarified for the information of all concerned, including students and parents that:

(a) a Central or State Government University can conduct courses through its own departments, its constituent Colleges and/or through its affiliated Colleges;

(b) a University established or incorporated by or under a State act shall operate only within the territorial jurisdiction allotted to it under its Act and in no case beyond the territory of the state of its location;

(c) the private universities and deemed universities cannot affiliate any college or institution for conducting courses leading to award of its diplomas, degrees or other qualifications;

(d) no University, whether Central, State, Private or Deemed, can offer its programmes through franchising arrangement with private coaching institutions even for the purpose of conducting courses through distance mode;

(e) all universities shall award only such degrees as are specified by the UGC and published in the official gazette;

(f) the Universities shall conduct their first degree and Master’s degree programmes in accordance with the regulations notified by the Commission in this regard.

In this connection, the students and the general public are also hereby informed of the following regulating provisions pertaining of different types of universities:

A. UGC Regulations on Private Universities:

A Private university established under a state Act shall be a unitary university. A private university may be permitted to open off campus centres, off shore campuses and study
centres after five years of its coming into existence subject to the fulfillment of conditions as laid down under UGC (Establishment of & Maintenance of Standards in Private Universities) Regulations, 2003. As of now, the UGC has not granted permission to any Private University to establish off-campus/study centre.

B. UGC Regulations on Deemed Universities

A Deemed University shall operate only within its Headquarters or from those off campuses/off-shore campuses which are approved by the Government of India through notification published in the official gazette.

In case of distance education programmes, no institution deemed to be university, so declared by the Govt. of India after 26th May, 2010 [date of publication of UGC (institutions Deemed to be Universities) Regulations, 2010] is allowed to conduct courses in the distance mode.

The institutions deemed to be universities declared before 26th May, 2010 are not allowed to conduct courses in distance mode from any of its off-campus centres/off-shore campuses approved after 26th May, 2010.

Approval for new courses and extension of approval of the courses already run by the Deemed to be Universities under distance mode would be granted by the UGC subject to the fulfillment of conditions as laid down by the UGC.

The UGC has not granted approval to any deemed to be university to establish study centres.

Any information clarification with regard to recognition of Private Universities/Deemed Universities and the courses offered by them may be obtained from JS (CPP-I) UGC, Bahadurshah Zafar Marg, New Delhi.

C. Distance Education programmes of the Central Universities and State Govt. Universities

The Central/State Govt. Universities can conduct courses through distance mode in accordance with the provisions of their respective Act and after the approval of the UGC.

The information relating to recognized universities, list of specified degrees and all the relevant regulations/instructions/guidelines of the UGC are available on UGC website: www.ugc.ac.in

The students are, advised not to take admission in the unapproved Study Centres, Off-Campus Centres, Franchisee Institutions, Colleges/Institutions claiming to be affiliated with Private Universities or Deemed Universities.

(Akhilesh Gupta)
Secretary
सार्वजनिक सूचना
पाठ्यक्रम/अध्ययन केन्द्र एवं विश्वविद्यालयों का प्रादेशिक अधिकार क्षेत्र

संस. 27-1/2012 (सीपीसी-II)

विश्वविद्यालय अनुदान आयोग के संज्ञान में यह बताया आई है कि कई राष्ट्रीय दैनिक समाचार पत्रों में बहुत से विज्ञापन प्रकाशित किये जा रहे हैं, जिनके अनुसार कतिपय निजी संस्थान, अपने विभिन्न पाठ्यक्रमों में विश्वविद्यालयी डिग्रियों प्रदान करने के अवसर उपलब्ध कराने की पेशकश करते हैं। ये निजी प्रतिष्ठान, विभिन्न डिग्रियों प्रदान करने हेतु स्वयं को विभिन्न विश्वविद्यालयों के अध्ययन केंद्र किंवा प्रशिक्षण केंद्रों के रूप में तथा विभिन्न डिग्री पाठ्यक्रमों हेतु छात्रों का नामांकन करने एवं स्वयं के द्वारा अध्ययन किए वरीयों के संचालन करने का दावा करते हैं। ये निजी संस्थान अपने ही परिसर में अपने ही अध्ययन कराते हैं। संबंधित विश्वविद्यालय केंद्र और पाठ्यक्रमों के अध्ययन सामग्री उपलब्ध कराते हैं तथा जिनके पास अध्ययन के अधिकार और अनुशंसा का कोई भी तंत्र विद्यानन्ै है। शिक्षा के मानकों के घर सेवन की देखभाल में चाहे और कटू आलोचित हुई है। आयोग ने, विभिन्न संसारां-पत्रों में प्रकाशित किये जा रहे प्रवृत्तिपूर्ण विद्यार्थियों को अलग-अलग गणीता से दिया है।

अ: सभी संबंधी व्यक्तियों, जिनमें छात्र एवं अभिभावक होगे सभी सम्मिलित हैं, के सूचनार्थ निम्न स्पष्टितार्थ प्रस्तुत हैं:
क) कई भी केंद्रों या राज्यीय सरकारी विश्वविद्यालय, अपने निजी विभागों, संपन्त या महाविद्यालयों एवं अपने संबंध महाविद्यालयों में अपने माध्यम से पाठ्यक्रमों का संचालन कर सकता है।
ख) कई भी विश्वविद्यालय, जो किसी भी राज्य अधिनियम के अंतर्गत या उसके अधीन स्थापित या निर्मित है, उस अधिनियम के अंतर्गत, आवश्यक प्रादेशिक क्षेत्रांकित अथवा संबंध राज्य की भौगोलिक सीमा के अंतर्गत परीक्षा करणी होगी तथा किसी भी स्थिति में अपने राज्य की परिधि से बाहर अंतरावली नहीं होगी।
ग) कई भी निजी भी मानित विश्वविद्यालय डिग्रीमात्र, डिग्री या अन्य योग्यता प्रदान करने हेतु पाठ्यक्रमों के संचालन के लिए, किसी भी महाविद्यालय या संस्थान के साथ संबंध नहीं कर सकता।
घ) कई भी केंद्रीय, राज्यीय, निजी भी मानित विश्वविद्यालय, निजी अनुशंसा संस्थानों के विशेष व्यवस्थापन के माध्यम से अपने पाठ्यक्रमों का संचालन नहीं कर सकता, यधु उन पाठ्यक्रमों का संचालन दूरस्थ शिक्षा के माध्यम से ही कर सकता है।
ड) समस्त विश्वविद्यालय, केवल ही डिग्रियों प्रदान करने जो विश्वविद्यालय अनुदान आयोग द्वारा विनियमों के अनुसार संचालित करने जो आयोग द्वारा इस विषय में अधिकृत किये गये हैं।

इस संबंध में, एटदबार समस्त छात्रों एवं जनसाधारण को विभिन्न प्रकार के विश्वविद्यालयों से संबंधित निम्न प्राधिकों को भी सूचित किया जाता है:
अ. निजी विश्वविद्यालय संबंधी यूज़ीरी विज्ञान

किसी राज्य अधिनियम के अंतर्गत स्थापित एक निजी विश्वविद्यालयों एक ऐसी विश्वविद्यालय होगा। किसी भी निजी विश्वविद्यालय को अनुमित होगी कि वह अपने अधिनियम में अपने हृदय विद्यालयों के भीतर संचालित होगा। जिन निजी विश्वविद्यालय को अनुमित होगी कि वह अपने अधिनियम में अनुमित होगा। जिन निजी विश्वविद्यालय को अनुमित होगा। जिन निजी विश्वविद्यालय को अनुमित होगा। जिन निजी विश्वविद्यालय को अनुमित होगा। जिन निजी विश्वविद्यालय को अनुमित होगा। जिन निजी विश्वविद्यालय को अनुमित होगा।

आ. मानित विश्वविद्यालय संबंधी यूज़ीरी विज्ञान

एक मानित विश्वविद्यालय, केवल ही पाठ्यक्रमों के बाहर संचालित होगा, जिन्हें सरकारी राज्यपत्र में प्रकाशित अधिनियम के अनुसार भारत सरकार के अनुमोदित किया है।

जाहि तक दूरस्थ शिक्षा पाठ्यक्रमों का संबंध है, कोई भी संस्थान जिसे भारत सरकार द्वारा 26 मई, 2010
MASTER OF ARTS (EDUCATION) PROGRAMME

The Master of Arts (Education) programme is an innovative course, which will provide learners exhaustive and more comprehensive knowledge/understanding of education. This programme would provide the learners to knowing how knowledge gets generated in the area of education and it will be helpful in acquiring higher level of specialization in specific aspects of education.

Master of Arts (Education) programme is aimed at developing professionals for effective participation in educational activity in different arena. M.A. (Education) programme emphasises both disciplinary and professional dimensions of education.

OBJECTIVES

Directorate of Distance Education, Lalit Narayan Mithila University, Darbhanga has launched this new programme keeping the aim in mind to produce a team of well-trained individuals knowledgeable in education and its various aspects, from January 2008 session. This programme intends to provide learning experience, which will give a platform to the students to understand and appreciate knowledge structures and paradigms of education. It will motivate the professional for effective participation in educational actions in different dimensions of education and ultimately this programme would create a well trained society of scholars perfectly equipped for active participation in educational, social and national discourse.

The main objective of introducing M.A. in Education programme is to offer education as a liberal art as well as professional programme and to promote such reflections on education. This programme will lead to the emergence of a cadre of post graduate with ability and capability of looking at education from a broader socio-cultural perspective to initiate debates and discussions on different aspects of education in relation to larger social environment and provide the state inputs for policy formulation. NCTE also mentions M.Ed./M.A. (Education) as essential qualifications for teaching staff.

ADMISSION

Students Hand Book and Prospectus can be available from the counter of Directorate of Distance Education on each working day from the date advertised in the newspaper.

A. Bank Draft/Online payment of Rs. 1000/- From Counter
   Rs. 1050/- By Post

Draft should be in favour of LNMU Distance Education Fund A/c, payable at Darbhanga.

Submit the application duly completed and signed along with attested photocopies of Marksheet, certificates etc. to Directorate of Distance Education, L.N. Mithila University Darbhanga.

Admission will be made purely on merit basis. Merit list will be prepared on the basis of highest marks obtained in B. Ed. or Bachelor degree. Right to admission is reserved with DDE/LNMU.

ELIGIBILITY

1. Graduate or a Bachelor's degree in Education or B.Ed.

NUMBER OF SEATS: 500 (Five Hundred)

RESERVATION

As per State Govt./LNMU norms
FEE STRUCTURE
1st Year: Rs. 10,000/- (to be paid at the time of admission)
2nd Year: Rs. 10,000/- (to be paid at the time of beginning of the second year.)

It is to be noted here that first year fee should be paid on the spot at the time of admission through
Online payment/DD in favour of LNMU Distance Education Fund A/c, payable at Darbhanga. No
cash/cheque is acceptable. No extension of time will be permitted to any selected candidate.

INSTRUCTIONS
i. A self-attested photograph is to be pasted on the admission form.
ii. A self-attested photocopy of mark sheets of B.A./B.Sc./B.Com./B.Ed./B.A.(Ed.) etc.
iii. Three passport size recent colour photographs (One for Admission form, One for Admission
Register & One for I. Card) are to be enclosed at the time of admission.
iv. Candidates are required to bring all original documents for verification.
v. Physical presence of candidate is mandatory.

INDUCTION MEETING
An induction meeting of all admitted students will be held at Head Quarter to orient the
students about the M.A. in Education programme launched by Directorate of Distance Educa-
L.N. Mithila University, Darbhanga. In these meeting details of the curriculum transaction, PC
assignment submission, examination pattern etc. will be clarified by the Guest Faculty
Directorate of Distance Education. It is essential for all the students to attend this induct-
meeting. Details of the programme will be communicated either through newspaper or by pc
and it will be displayed on official website of the Directorate (www.ddelnmu.ac.in)

STUDY MATERIALS
The learning processes at Directorate of Distance Education, L.N. Mithila University,
Darbhanga is mainly through the medium of printed study material which is supplemented by P
(Personal Contact Programme) lectures and Response Sheets in some subjects apart from Aud
Visual and Electronic aids being added to the system.

Be sure that correct postal address has been given in the format, otherwise Directorate
Distance Education will not be responsible for any transit loss or non-delivery of Study- material.
The students are advised to visit Directorate of Distance Education web
www.ddelnmu.ac.in irregularly for up-to-date information.

MEDIUM OF STUDY MATERIALS
The printed study materials will be available in Hindi but the candidate may write in either
English or Hindi in Term End Examination and Assignments

PERSONAL CONTACT PROGRAMMES
Directorate of Distance Education will organize personal contact programmes (PCP)
holidays/Sundays at Head Quarter. Those students who wish to attend PCP should contact
H.Q. Director/Programme Co-ordinator, Directorate of Distance Education well in advance.

INSTRUCTIONAL SYSTEM
The methodology of instructions at Directorate of Distance Education, L.N. Mithila Univer
Darbhanga is quite different from that of the conventional College/University. The system of
distance education is more learners oriented and the learner is an active participants in the
teaching learning process. Directorate of Distance Education follows the multimedia approach in
instruction. It comprises:-
(a) SIM (Self Instructional Materials) printed study materials in Hindi.
(b) Supporting Audio-Video programme.
(c) Face to face Interaction with teachers at Head Quarter or Study Center.

ASSIGNMENTS
- There are one compulsory assignment in each theory paper to be submitted by each student
both in part-I and part-II. The assignment comprises 30% weightage of the total marks.
- It is mandatory to submit the assignments before the deadline prescribed for that purpose,
without which the student will not be permitted to appear at the TEE/ Examination.
- The students are required to score minimum 40% marks out of 30% in the assignments
prescribed for each paper.
- If a student fails to score 40% marks in each paper or does not submit the assignments within
the stipulated time of that year, he/she will have to wait for the assignments meant for the
next year and submit them afresh.
- If a student scores 40% marks in one paper, he/she cannot re-submit the assignment for
improvement of marks.
- Assignments are not sent for re-evaluation.
- Assignment Questions will be displayed on Directorate of Distance Education
website.Students are advised to visit the official website of the Directorate and procure the
assignment(www.ddelnmu.ac.in).

INSTRUCTIONS REGARDING ASSIGNMENTS
a. Write your Name, Enrollment No., Session, Programme, Year and Date on the first page of the
Response sheet.
b. Submit R/S in time and ask for acknowledgment receipt while submitting it to Directorate of
Distance Education.
c. The students are advised to answer the assignments in his/her own words and not reproduce
the study material or copy the information, from other sources. If anything is quoted from the
text/books/journals, reference must be given.
d. The student is expected to give suitable introduction and apt conclusion in each assignment.
e. Answers be precise well documented and relevant to the questions raised in the assignments.
Each part of the question be attempted, illustrations (if any) be given, content-relevance must
be given from present perspective.
f. Word limit be maintained (if mentioned in the question).
g. Answers should be written in your handwriting. Typed answers may also be accepted.
h. The students are advised to keep a copy of each assignment for future necessity.
i. Please, write each assignment separately and two assignments response of one paper be
sheets tied together.
j. Submit your assignments (RS) well before the deadline fixed for the same.

COUNSELING CLASSES (परामर्श कक्षाएं)
For the convenience of enrolled students, counseling classes are held on Sundays or Holidays.
Counseling Centers are decided as per the number of enrolled students at the particular centre. Detail programme of counseling classes are provided to the student at the time of admission in form of Academic Calendar and it is also displayed on the official website (www.ddelnmu.ac.in) in due course, well in advance. The students are informed through S.M.S. alert services also. Enrolled students are advised to be present in the counseling classes for redressal of their difficulties, to know method of writing of assignments, to prepare project report etc.

विधायिकाओं की सुविधा के लिए प्रत्येक साल में सीमितता तथा अन्य दिनों में भी परामर्श कक्षाएँ पश्चात्-अध्ययन केन्द्रों पर चलाई जाती हैं। इन कक्षाओं में विधायिकाएँ अपनी भाग साक्षी कहती हैं। एवं परामर्श को समकालीन संस्थाओं में समकालीन कर सकते हैं। विधायिकाओं के इन कक्षाओं में उपस्थित होने के लिए हर साल योग्य पास करना चाहिए, विधायिकाओं को सत्यापन कार्य, परियोजना प्रतिवेदन, प्रायोगिक कार्य, परीक्षा आदि की तैयारी करने में आसान होगी। विधायिकाओं को अपने सबसे नजरदारी परामर्श-पश्चात्-अध्ययन केन्द्र पर परामर्श कक्षा में भाग लेना चाहिए, परन्तु विधायिकाओं को यह छूट रहेगी कि वे अपने सुविधानुसार किसी भी परामर्श-पश्चात्-अध्ययन केन्द्र पर आयोजित परामर्श कक्षाओं में भाग ले सकते हैं। परामर्श कक्षाओं विधायिकाओं के लिए लाभकारी होती हैं।

GENERAL INSTRUCTIONS

i. Any query can be made to the Director, Directorate of Distance Education, either in person or by post.
ii. The student must write his/her Enrollment No., Course, session etc. clearly while making query through correspondence.
iii. Study materials will be dispatched within three months.
iv. Directorate of Distance Education will not be responsible for transit loss or postal delay.
v. Study materials may be delayed due to unforeseen natural circumstances.
vi. The students are advised to apply for obtaining the following documents/certificates with requisite fee in form of D.D./Online payment in favour of LNMU Distance Education Fund A/c, payable at Darhanga.

vii. Application format is attached in this prospectus for provisional and original certificate-

a. Provisional Certificate Fee — Rs. 200/-
b. Duplicate I. Card Fee — Rs. 200/-
c. Duplicate statement of Marks Fee — Rs. 200/-
d. Bonafide Certificate Fee — Rs. 200/-
e. Migration Certificate Fee — Rs. 200/-
f. Original Certificate Fee — Rs. 500/-
g. Fill in the prescribed application form available in prospectus.
h. Pay the relevant fees in form of DD/Online payment indicating No in the application form.
i. Collect the document/Certificate on the day and date indicated by DDE

PERSONAL CONTACT PROGRAMME (PCP)

Directorate of Distance Education will be organised PCP for the benefit of the students at Study Centre on Sunday/Holidays from 10.30 AM to 04.00 PM, but there should be at least 30 students for the same. Though PCP Lectures are not compulsory, it is an attempt to provide guidance to students in solving their academic grievances, problems.

The students are advised to visit DDE website for details and notice board. No separate in formation in this regard will be given. The students will remain in contact with programme co-ordinator for any academic problem.

RULES

No fees will be refunded in any case after taking admission in the programme.
Examinations will be held twice in a year i.e. in June and December of the calendar year. There is no provision in the Directorate of Distance Education to send any information to its ex-students unless asked for. Examination Schedule will be displayed on the notice board of DDE and on its official website. The students will be asked to answer the papers either in English or Hindi.

PASSING M.A. Edu, PART I & II

The students will be required to obtain 40% marks out of 70 in theory examination and 40% marks out of 30 in internal assignment in each paper with 50% marks (GRADE—“C”) in aggregate.

The candidates obtaining 60% marks in Part I and II will be placed in I\textsuperscript{st} class, those obtaining 50% to 59.9% in the total will be placed in II\textsuperscript{nd} class.

Directorate of Distance Education, L.N. Mithila University, Kameshwaranagar, Darbhanga follows the following system of grading for evaluating learner’s achievement.

The letter grade system is used for grading continuous and terminal examination components. These letter grades are:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Qualitative Level</th>
<th>Point Grade</th>
<th>Percent (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>5</td>
<td>80% &amp; above</td>
</tr>
<tr>
<td>B</td>
<td>Very Good</td>
<td>4</td>
<td>60-79.9%</td>
</tr>
<tr>
<td>C</td>
<td>Good</td>
<td>3</td>
<td>50-59.9%</td>
</tr>
<tr>
<td>D</td>
<td>Satisfactory</td>
<td>2</td>
<td>40-49.9%</td>
</tr>
<tr>
<td>E</td>
<td>Unsatisfactory</td>
<td>1</td>
<td>Below 40%</td>
</tr>
</tbody>
</table>

The Student will be declared successful in the theory and practical components if he/she score at least C grade in theory and practical courses separately.

Five point Grading Scale is adopted to assess and evaluate the assignment and Term End Examination and it is also converted into equivalent percentage.

CONFIRMATION OF ADMISSION

Admission of the student will be provisional in the beginning and be confirmed only on submission/verification/confirmation of relevant documents/certificates and approval of DDE/LNMIU.

DURATION & VALIDITY

The admission is valid for a minimum period of 2 years and a maximum period of 4 years from the date of admission after which he/she has to take readmission.

INCOMPLETE AND LATE APPLICATIONS

Incomplete and late application forms/re-registration form, wrong options of courses or electives, false information furnished, if any, will be summarily rejected without any intimation to the candidate concerned. Candidates are, therefore, advised to fill up the relevant columns carefully and enclose all the attested copies of the necessary certificates and when asked for and submit the form to the Director, Distance Education, L.N. Mithila University, Darbhanga – 846 008.

REFUND OF FEE

The Registration/Programme fee once paid will not be refunded under any circumstances.
Prospectus once sold will not be refunded/replaced/exchanged under any circumstances. It is also not adjustable against any other programme of the DDE.

किसी भी परिस्थिति में पेंजीयन / नामांकन / कार्यक्रम / परीक्षा शुल्क वापस नहीं किया जाएगा। साथ ही क्रय की गदी विवरणिका भी वापस / हस्तांतरित नहीं ही जाएगी। दूरस्थ शिक्षा के किसी अन्य पाठ्यक्रम में भी इस राशि का समायोजन नहीं किया जाएगा।

SELF STUDY TECHNIQUES

M.A. in Education programme is offered through distance mode of learning, so it may be for a few to wonder how to complete the programme carefully and successfully. The suggestions are given here for the students of this programme:

I. Plan your work schedule carefully
ii. Try to have a few hours regularly for studies.
iii. After receiving study materials start working on it
iv. Go through the study materials.
v. Write your assignments
vi. Prepare Response Sheets
vii. Survey the title page, preface, chapter headings of study materials, then you will grasp the main ideas.
viii. It will give you the general subject idea, level of approach, author’s name etc.
ix. Reading the study materials will make your mind critical
x. Retain the reading materials in your mind.
xi. Recall the reading materials as the first step of learning.
xii. Ultimately, review the validity of your recall.

GENERAL INFORMATION

The Director, Directorate of Distance Education reserves the right to reject the application of a candidate at any stage, if
i. the application is incomplete
ii. the candidate fails to satisfy the prescribed eligibility condition
iii. any false or incorrect information is furnished
iv. the entries in the application are not legible
v. the application is received after the due date.

Directorate of Distance Education, L.N. Mithila University is not responsible for non-receipt of application by the notified date and time for any reason whatsoever, including delay/loss by private courier services/registered postal services/speed post service etc. No correspondence will be entertained in this regard.

Any change whatsoever, including that of caste/community status or category, shall not be permitted to be made in the filled in application, once it is received by Directorate of Distance Education, L.N. Mithila University, Darbhanga.

Directorate of Distance Education will not be responsible for non-receipt of Hall Tickets by the candidates. Therefore, the students are once again advised to visit the official website of Directorate of Distance Education regularly. No queries in this regard will be entertain either in person or telephonically.

LEGAL JURISDICTION

For any dispute the legal jurisdiction will be at Darbhanga only.
PROGRAMME FRAMEWORK

M.A. (Education) programme is essentially a combination of theoretical and practical courses. This course will prepare learner for higher level function in education including teacher education who have a broad understanding in contemporary concerns of education like philosophical, psychological, sociological and research foundations of education.

The total no. of credits will be 68 and each student is expected to cover 34 credits each year. M.A. in Education programme consists of 16 papers:

**FIRST YEAR**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>PAPER</th>
<th>COURSE CODE</th>
<th>NAME OF THE PAPER /COURSE TITLE</th>
<th>MARKS</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Paper - I</td>
<td>EDU-501</td>
<td>Philosophical Foundation of Education</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>Paper - II</td>
<td>EDU-502</td>
<td>Sociological foundation of Education</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>3</td>
<td>Paper - III</td>
<td>EDU-503</td>
<td>Psychological foundation of Education</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>4</td>
<td>Paper - IV</td>
<td>EDU-504</td>
<td>Research Methodology in Education</td>
<td>70 + 30 Marks</td>
<td>6</td>
</tr>
<tr>
<td>5</td>
<td>Paper - V</td>
<td>EDU-505</td>
<td>Educational Management, Planning and Finance</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>6</td>
<td>Paper - VI</td>
<td>EDU-506</td>
<td>Distance Education</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>7</td>
<td>Paper - VII</td>
<td>EDU-507</td>
<td>Curriculum Development</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>Paper - VIII</td>
<td>EDU-508</td>
<td>Information and Communication Technology</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
</tbody>
</table>

**SECOND YEAR**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>PAPER</th>
<th>COURSE CODE</th>
<th>NAME OF THE PAPER /COURSE TITLE</th>
<th>MARKS</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Paper - IX</td>
<td>EDU-509</td>
<td>Educational Measurement and Evaluation</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>10</td>
<td>Paper - X</td>
<td>EDU-510</td>
<td>Educational Technology</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>11</td>
<td>Paper - XI</td>
<td>EDU-511</td>
<td>Contemporary Issues in Indian Education</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>12</td>
<td>Paper - XII</td>
<td>EDU-512</td>
<td>Educational Economics</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>13</td>
<td>Paper - XIII</td>
<td>EDU-513</td>
<td>Guidance &amp; Counselling</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>14</td>
<td>Paper - XIV</td>
<td>EDU-514</td>
<td>Environmental Education</td>
<td>70 + 30 Marks</td>
<td>4</td>
</tr>
<tr>
<td>15</td>
<td>Paper - XV</td>
<td>EDU-515</td>
<td>Dissertation</td>
<td>100 Marks</td>
<td>4</td>
</tr>
<tr>
<td>16</td>
<td>Paper - XVI</td>
<td>EDU-516</td>
<td>Viva-Voce</td>
<td>100 Marks</td>
<td>4</td>
</tr>
</tbody>
</table>

SUBMISSION OF SYNOPSIS/RESEARCH PROPOSAL FOR DISSERTATION (EDU 515 & 516)

Every candidate, after preparing his/her synopsis, shall submit an application to the programme Co-ordinator for presentation of his/her draft synopsis. He/She will also submit five copies of his/her synopsis.

On receipt of the above documents the programme Co-ordinator with the approval of the Director shall organize a “Research Seminar” within one month of the receipt of the said
documents, where the candidate will be asked to present his/her synopsis. The audience of the seminar will consist of the faculty member of the research advisory committee.

Based on the recommendation of research seminar the candidate will modify the synopsis with the help of his/her supervisor if necessary and finalize the research proposal.

**SUBMISSION OF THE DISSERTATION**

Once the research work has been finalized in accordance with the procedure mentioned above the candidate will submit two fresh computer printed bound copies of his/her thesis to the programme.

**EXAMINATION**

To be admitted to the examination for M.A. in Education, a candidate must have:

i. Completed the courses of study through Distance Education Mode in L.N. Mithila University, Darbhanga prescribed for M.A. (Education) Programme.

ii. Enrolled with Directorate of Distance Education, L.N. Mithila University, Darbhanga

iii. A candidate for M.A. (Education) shall be examined in 16 papers carrying 100 marks.

iv. Each theory paper shall consist of two parts:

   a. Written Examination of 70 marks
   b. Evaluation of Assignments 30 marks
   c. The examination in each theory papers (Written examination) shall be of three hours duration.
   d. The medium of examination shall be English or Hindi.
   e. The mode of Instruction shall Comprise printed lesson (in English or Hindi), Personal contact Programme (PCP) classes, evaluating response-sheets and using other audio-visual aids available with Directorate of Distance Education.
   f. A candidate who having completed the course, fails to appear at examination or fails to pass the examination shall be allowed to take subsequent examination on payment of prescribed examination fee. This opportunity will be provided to the students only in two more examinations.
   g. The minimum period required to complete the programme will be two years and the maximum period of four years.

**CONDUCT OF EXAMINATION AND MODERATION OF RESULTS**

To carry mobile phone or any electronic devices in examination hall is strictly prohibited & any student carrying these articles inside the room will be fined Rs. 400/- (Four hundred) and/or may be debarred from rest examination. If any student is found using unfair means he/she shall be expelled from the examination.

परीक्षा कक्ष में मोबाइल फोन लाना वर्जित है। किसी भी परीक्षा में विद्यार्थियों को परीक्षा कक्ष में मोबाइल फोन रखने की इजाजत नहीं दी जाएगी। परीक्षा कक्ष में मोबाइल फोन पाये जाने पर सम्पूर्ण विद्यार्थी पर 400 रु. का आर्थिक दण्ड लगाया जा सकता है तथा / या परीक्षा से निकाला किया जा सकता है।

i. The examination shall be conducted by Directorate of Distance Education which shall also declare the programme for the conduct of examination and necessary fee for its conduct.

ii. In order to pass M.A. (Education) a candidate shall have to obtain at least 40% marks in aggregate provided that he/she obtains a minimum of C grade or 40% marks in written examination, 40% marks or C grade in evaluation of assignments separately.

iii. The name of successful candidates with Enrollment No. shall be arranged in order of merit in the following manner.