

**ORDINANCE AND REGULATIONS FOR Ph.D. DEGREE**

(Effective From the Academic Session : 2012-13)

(Vide Governor Secretariat Letter No. BSU-05/2010- 1455 /GS(I) Dated : 06.11.2012)

**Draft Ordinance & Regulations Governing the Award of Ph.D. Degree by the State Universities, Bihar**

**1. Preamble :**

The present Draft Ordinance and Regulations are prepared in the light of the UGC Guidelines vide Government of India Gazette Notification July 11, 2009 and Bihar Govt. letter no. 14/M7-90-2010-1423 dated April 27, 2010 issued by the Dept. of HRD (now Education department), Govt. of Bihar. These Ordinances and Regulations are not applicable in Agriculture and Technical Universities of Bihar.

**2. Short Title, Application and Commencement :**

These Ordinance and Regulations shall be called "Ordinance and Regulations for Ph.D. Degree" and shall be applicable in the faculties of Humanities, Social Science, Science, Commerce, Education, Medicine, Engineering and Law (the faculties of Vedas, including Agam, Tantra, and Karma-kanda; Darshan, including Baudha, Jain and Western philosophy; Astrology; Ayurveda, including Modern Medicine; Literature and Linguistics and Grammar, together with languages other than Sanskrit; Puranas, including Dharmashashtra, History and Geography; Sociology, including Economics, Political Science and Music, and Fine Arts, including Drama in Kameshwar Singh Darbhanga Sanskrit University). These Ordinances and Regulations shall replace all previous Ordinance and Regulations to the extent to the matters covered for the award of Ph.D. degree. The Ordinance and Regulations shall be effective from the academic session 2012-13.

**3. Procedure for admission to Ph.D. Programme :**

1. Admission for Ph.D. programme shall be advertised in leading newspapers and uploaded on the university website.
2. Candidates seeking admission to the Ph.D. programme shall have to fill in the prescribed application form and submit the same along with the requisite fee within the scheduled time.
3. The university shall admit Ph.D. students through an entrance test, Pre-Ph.D. Registration Test (PRT), to be conducted by the University at least once every year. The University shall follow the reservation policy of the State Government.
4. The entrance test shall consist of two papers of 100 marks each, of which one shall be of objective type and the other one of subjective type in the subject concerned. The syllabus of UGC/CSIR Exam. shall be followed by the University concerned.
5. After qualifying the entrance test the candidate shall be required to face an interview to be conducted by the Departmental Council of the Department concerned to explain his/her research interest with brief outline of the research work that he/she intends to undertake leading to Ph.D. degree.
6. All qualified candidates' Registration forms alongwith approved synopsis will be recommended by the Head of the Department after the approval of the Departmental Council to the Dean of respective faculty. The Dean will send it to the University for Approval of the P.G.R.C.

**4. Eligibility for Ph.D. Registration :**

1. Candidates having Master's Degree in the subject concerned or in an allied subject from a recognized university and who have secured at least 55 percent marks are eligible for admission.
2. Candidates who have passed PRT conducted by the university shall be eligible for admission to the Ph.D. course after successfully completing the requirement of the course work. The pass marks for PRT shall be 50 percent for General candidates and 45 percent for reserved

category candidates as per reservation policy of the State Government and wards of teaching and non-teaching employees of the university.

3. Candidates who have qualified in the NET conducted by UGC/CSIR/CSSIR/ICHR and GATE are eligible for registration for Ph.D. Degree without appearing in PRT.
4. Candidates who have already done M.Phil. from a University recognized by the UGC are also eligible for registration for Ph.D. Degree without appearing in PRT.
5. Teachers of the University and colleges (including Minority colleges) and Institutes appointed on substantive posts are eligible for registration for Ph.D. Degree without passing the PRT. They must have obtained a minimum of 55 percent marks in their Master's Degree.
6. Teachers of other recognized universities of India and the rest of the world having three years of teaching experience and holding substantive appointment are eligible for Ph.D. registration without appearing in the PRT.
7. Non-teaching employees of the University, who are holding substantive appointment for more than five years and having at least 55% marks in Master's Degree in the subject concerned and with at least two research papers published in any reputed referred journal are eligible for Ph.D. registration without appearing in PRT.
8. Persons in the regular job in government or reputed organization with five year of continuous service and with at least 55 percent marks in Master's examination in the subject concerned with at least two research articles published in any reputed referred journal are eligible for registration for Ph.D. degree without appearing in PRT.

**5. Ph.D. Thesis Supervision :**

1. A Supervisor must be a teacher of the University, its colleges and Institutes, who has served the University at least for two years and must hold a Ph.D./D.Sc./D.Litt. degree.
2. The Departmental council shall recommend at least two to three names of supervisor in a formal manner depending on the number of research students per faculty member, the available specialization among the faculty supervisors and the research interest of the student as indicate during the interview. The allotment/allocation of the supervisor shall not be left to the individual student or teacher.
3. The maximum number of candidates to be registered under an assistant professor, associate professor and professor shall be 4, 6 and 8 respectively. A retired teacher can supervise not more than two scholars. Vacancy under a supervisor will exist only a candidate has submitted his/her thesis or is time barred, i.e., registration period has crossed the maximum time limit 6 or 8 years as the case may be.
4. Candidate who proposes to carry out research work in an inter-disciplinary area will be permitted to have Co-guide on the recommendation of the Departmental Council. The Co-guide might be chosen from different Departments of the same University or from any other University in India.
5. No teacher can be supervisor for Ph.D. of his/her close relatives.

**6. Course Work :**

After having been admitted to the Ph.D. programme each student shall be required to undertake Pre-Ph.D. course work for a minimum of one semester (six months). The course work shall be treated as Pre-Ph.D. preparation and must include a course on research methodology, which may include quantitative methods and computer applications. It may also involve reviewing of published works in the relevant field. The minimum qualifying requirement for allowing a student to proceed further shall be decided by the Departmental Council by conducting a Seminar presentation. A certificate of course work completion shall be given to the candidate by the Head of the Department concerned.

**7. Duration of the Ph.D. Programme**

1. The duration of the Ph.D. programme shall be a minimum period of two years from the date of registration.

2. The maximum period shall be four years which may be extended for another two years by the PGRC on the request of the candidate which should be made before the expiry of the maximum period of four years. The maximum period for teacher candidates shall be six years which may further be extended for another two years.

**8. Submission of Ph.D. Thesis :**

1. Upon satisfactory completion of the course work, which shall form part and parcel of the Ph.D. programme, the scholar shall undertake research work and produce a draft thesis.
2. Prior to the submission of the thesis, the scholar shall make a Pre-Ph.D. presentation in the concerned department along with a draft of the thesis. Such presentation in the department shall be open to all faculty members and research students, for getting feedback and comments, which may be suitably incorporated into the draft thesis under the advice of the supervisor.
3. Prior to the submission of the final thesis, the candidate shall have to publish at least one research paper in a standard referred journal and produce evidence of such publication in the form of either the acceptance letter or the reprint.
4. On completion of the research work, the candidate shall have to submit four copies of his or her thesis. When the thesis is approved, the candidate shall have to appear in an open viva-voce examination in the department concerned. The candidate may have to take written or practical examination or both if so required by the examiners.

**9. Appointment of Examiners and Evaluation of Ph.D. thesis**

1. The supervisor shall submit a panel of 7 teachers including himself. External examiners shall not be below the rank of associate professor. The panel must include at least four teachers of different Universities of India. There shall not be more than two names of external examiners from the Universities of Bihar in the panel. The Vice-chancellor, in consultation with the Dean of Faculty concerned, shall appoint two external examiners from the panel submitted by the supervisor and one internal examiner (the supervisor). If the Vice-chancellor is not satisfied with the panel of examiners, he may ask for a new panel.
2. The thesis submitted by the candidate shall then be referred to a board of three examiners for adjudication.
3. When the evaluation reports of all the three examiners are received by the university and if all are found to be favourable by the Vice-Chancellor, he shall appoint one of the two external examiners and the internal examiner as the examiners to conduct the viva-voce examination. The examiners would then submit their reports to the Vice-chancellor for approval and publication of result.
4. If any of the examiners suggest any modification or correction in the thesis, the candidate shall accordingly submit his/her thesis which would again be sent to the same examiner for evaluation. If any of the examiners rejects the thesis, it may be sent to a third external examiner for evaluation. Reports of all the examiners must be favourable for the award of the Degree.
5. Every candidate, on completion of the work and after the successful Pre-Ph.D. presentation, shall submit along with his application of permission to present the thesis in the following manner :
  - (a) Four type-written or computer printed copies of the thesis.
  - (b) A summary of the thesis not exceeding 200 words including in particular the nature of his/her own contribution to the advancement of knowledge in the subject.
  - (c) A certificate from his/her supervisor that the candidate has worked satisfactorily for the requisite number of terms under his supervision and that the thesis embodies the candidate's own works.

**10. Depository with UGC**

1. Following the successful completion of the evaluation process and announcement of the award of Ph.D., the University shall submit soft copy of the Ph.D. thesis to the UGC within a period of 30 days for hosting the same on INFLIBNET, accessible to all institutions/universities.
2. Along with the degree, the university shall issue a Provisional Certificate certifying to the effect that the degree has been awarded in accordance with the provisions of UGC Guidelines – 2009.

**11. Fee Structure :**

Fee for Indian Students

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|---|------------|
| (a) Fee for Ph.D. course                  | Rs. 2000/- |
| (b) Resident Indian Registration Fee      | Rs. 2000/- |
| © Fee at the time of Submission of thesis | Rs. 5000/- |

Fee for Non-Resident Indian and Foreigners

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|---|-----------|
| (a) Registration Fee                      | \$ 100/-  |
| (b) Annual Fee (per year)                 | \$ 1500/- |
| © Fee at the time of Submission of thesis | \$ 1500/- |

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